

中能發電股份有限公司

近岸永續發展基金-

彰化沿海鄉鎮小學教學環境提升基金

申請辦法

Zhongneng Nearshore Sustainable Development Fund

Application Guideline For Education Development Fund of

Elementary Schools in Changhua Coastal township



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中能近岸永續發展基金-彰化沿海鄉鎮小學教學環境提升基金申請辦法

Zhongneng Nearshore Sustainable Development Fund Application Guideline For Education Development Fund of Elementary School in Changhua Six Coastal township

第一章 基金成立目的

Chapter 1 Purposes of Establishing Zhongneng Nearshore Sustainable Development Fund

- 一、中能近岸永續發展基金(以下簡稱本基金)，為中能發電股份有限公司(以下簡稱中能)所成立長期永續的社區共榮計畫。

中能離岸風場計畫位於彰化縣大城鄉距岸約 10 公里，風場總裝置容量為 300 MW，於 2025 年全數併網後，將穩定提供台灣 20 年以上的乾淨電力。

- A. China Steel Power Corporation (hereinafter called CSPC) establishes the Nearshore Sustainable Development Fund (hereinafter called the Fund) to achieve the long-term sustainable co-prosperity plan.

CSPC launches the Zhongneng Projects on 300 MW offshore wind factories off the coast of Dacheng Township of Changhua County about 10 km. In 2025, CSPC will finish developing grid-connected photovoltaic system to provide the clean energy stably in Taiwan for more than 20 years.

- 二、彰化沿海鄉鎮相較於大城市，各項資源較為缺乏，也間接造成人口外移日益嚴重，人口結構趨向高齡，教育資源也缺乏。本基金特此制定本辦法，協助伸港鄉、線西鄉、鹿港鎮、福興鄉、芳苑鄉及大城鄉境內的小學，提供長期穩定的經費來源，協助改善教學軟、硬體設施。

- B. Unlike the metropolis, the nearshore townships of Changhua County lack the resources, which causes the emigration, aging population, and lack of education resources. The Regulation aims to assist the elementary schools in the Shengang Township, Xianxi Township, Lukang Township, Fuxing Township, Fangyuan Township, and Dacheng Township to provide long-term and stable expenses for improving the hardware and software in the schools.

第二章 合作對象

Chapter 2 Collaborators

一、自 2023 年起，以沿海六鄉鎮，包含伸港鄉、線西鄉、鹿港鎮、福興鄉、芳苑鄉及大城鄉境內各國民小學(以下簡稱申請單位)為未來合作對象。

A. From 2023, the primary schools (hereinafter referred to as the Unit) in the six coastal townships of Changhua County (including Shengang Township, Xianxi Township, Lukang Township, Fuxing Township, Fangyuan Township, and Dacheng Township) will be the cooperation objects in the future.

二、上述申請單位亦可指派該地區社區團體協助進行，惟仍由申請單位向本基金提出計畫申請經費。

B. The Unit can decide whether the local community association helps it or not, but only the Unit has the right to propose the plan to apply for the Fund.

第三章 申請期程與審核結果

Chapter 3 Periods of application and date of the outcome

一、申請期間：每年 3 月 1 日~3 月 31 日 (若遇例假日延後至下一辦公日)。

A. Applying Period: From March 1st to March 31st; the day will be extended to the next workday once the day is on holiday.

二、審核結果日：當年度 5 月中旬。

B. Date of the Outcome: Mid of May.

三、各校每年度得申請經費以新台幣 5 萬元為上限，12 班以上(含)學校則以新台幣 6 萬元為上限。若當年度申請金額未達其規定上限者，得遞延至次年度使用，亦可合併 2 年度經費申請 2 年度的計畫。

C. Each school can apply with a limitation of NTD 50 thousand annually, and a limitation of NTD 60 thousand annually for a school of more than 12 classes (including 12 classes). If the application amount for the current year does not reach the specified upper limit, the remaining budget can be postponed to the next year. It is also possible to combine the two-year budgets for a larger project at a time.

第四章 經費用途

Chapter 4 Usage of Expenditures

各申請單位申請提案的經費可用於以下類別，詳細內容及規範如下：

Each Unit can apply the expenses for the plan in the below categories. More detailed contents and rules are listed as follows:

一、購置或維護教學及學習所需之設施及設備

各申請單位得依教學或學生學習之需求，提出購置、維護或計畫辦理經費。例如課桌椅維修、校園設施（如運動設施、遊樂器材、公共設施等）之維護及購置、教室設備維護及購置、課外書購置…等。

A. Purchase or maintain the facilities and equipment required for teaching and learning

Each Unit may propose to purchase, maintain or plan to handle funds according to the needs of teaching or student learning. Such as the maintenance of desks and chairs, the maintenance and purchase of campus facilities (such as sports facilities, amusement equipment, public utilities, etc.), the maintenance and purchase of classroom equipment, and the purchase of the extracurricular books, etc.

二、學生照護

各申請單位得依需求申請經費，辦理學生照護相關計畫，例如課後照護、補救教學等。

B. Care for students

Each Unit may apply the fund to implement projects related to caring about students, such as after-school care, remedial teaching, etc.

三、科學或環境教育相關課程

各申請單位得申請經費辦理科學、環境教育相關課程、體驗活動、工作坊或參訪活動。

C. Science or environmental education courses

Each Unit may apply for funding for science, environmental education-related courses, experiential activities, workshops, or out-school visits.

四、社團活動

各申請單位得申請經費辦理學生社團活動，包括校外教學、教師研習等所需費用。

D. Club activities

Each Unit may apply for funding for students' club activities, including out-school learning, teacher-learning workshop, etc.

五、其他教育相關需求

其他經審核批准的與改善學校教學環境和學生學習有關的活動和項目的費用，如教師研習、校外教學等。校外教學的訪問主題應與科學、可再生能源或環境永續性有關。

E. Other education-related needs

Other approved by reviewing expenses for activities and projects related to improving the school's teaching environment and student learning, such as teacher training, off-campus teaching, etc. In the case of off-campus teaching, the visit topic should be related to science, renewable energy, or environmental sustainability.

第五章 申請程序與文件

Chapter 5 Application Processes and Required Documents

一、申請方式：中能公司將申請辦法公布於官網上，並以下列方式申請經費。

1. 書面申請。
2. 電子郵件申請。

A. How to apply: CSPC will announce the Application Guideline on the official website. The Unit can apply in the following ways:

- a. Written Format.
- b. Email.

二、申請期間：

1. 每年3月1日~3月31日（若遇例假日延後至下一辦公日）。
2. 若於申請截止日前欲更改資料，可向中能彰化辦公室提出抽換修正，截止日之後，不得更改任何資料。

B. Applying Period

- a. From Mar. 1st to Mar 31st, the day will be extended to the next workday once the day is on holiday.
- b. Before the application deadline, the Unit could apply to CSPC Changhua Office for amendment of the documents. After the deadline, the amendment is prohibited.

三、收件地址：

1. 書面申請：掛號逕寄彰化市中華西路369號10樓之1（時間以郵戳為憑）。
2. 電子郵件申請：應備申請文件電子郵件寄發至 ramon.chen@znwp.com.tw，副本 yunyu.chen@znwp.com.tw（以電子郵件寄發時間為憑）。

欲確認申請案是否繳交成功，煩請主動以電話或電子郵件，與中能彰化辦公室陳駿瑜主任或陳韻仔小姐聯繫確認。來電時間請於週一至週五上午9點至下午6點，電話：04-7625318 分機1404 或電子郵件：yunyu.chen@znwp.com.tw。

C. Address:

- a. Written format: Mail to Rm. 1, 10F., No. 369, Zhonghua W. Rd., Changhua City, Changhua County 500, Taiwan. (The timing of receipt

depends on the time postmark.)

- b. Email: Submit the application via the online to ramon.chen@znwp.com.tw and CC yunyu.chen@znwp.com.tw (The timing of receipt depends on the time you delivery.)

If the Unit has any questions, please phone or email to the Ramon or Yunyu in CSPC Changhua Office(phone number: 04-7625318 ext.1404 or email address: yunyu.chen@znwp.com.tw) The available time will be from 9 AM to 6 PM on weekdays.

四、應備文件(詳附表 1~3)：

1. 申請表(包含封面)。
2. 申請單位資料提供條款同意書。
3. 代收款帳戶影本

若申請單位申請項目係由不同課室提出，則申請單位應統一彙整各課室之申請表後，再一併繳交予中能公司。

D. Required Documents (Refer to Appendix 1 to 3)

- a. Application (including Covering)
- b. Agreement of Unit's Provision
- c. Banking Account

The applications from the same Unit but different departments who apply for various categories shall be organized as one and be submitted to CSPC by the Unit not each Unit's departments.

五、申請表格式與撰寫方式(每一申請項目應填寫一份申請表)

1. 申請提案類別項目。
2. 申請項目名稱。
3. 實施地點。
4. 實施期間(開始至結束日期)。
5. 內容概要。
6. 相關實績(過去或目前辦理類似活動介紹)
7. 預期效益(需符合本基金成立目的)。
8. 參與工作人員名單。
9. 預估經費支出明細表。
10. 實施期程表(預定作業時程安排)。

E. Formation of the Application

- a. Category of the Application
- b. Title of the Application
- c. Place of the activity of the project
- d. Duration (including starting date and ending date)
- e. Overview of the Application
- f. Documents to Prove Related Experience
- g. Expected benefits
- h. List of personnel
- i. Budget Statement
- j. Schedule

六、若有相關問題請與中能彰化辦公室聯繫諮詢:

聯絡窗口 :地方公共事務主任陳駿瑜、陳韻仔助理

電子郵件寄發 : 陳駿瑜 ramon.chen@znwp.com.tw / 副本:陳韻仔:
yunyu.chen@cisc.dk

電話: (04)7625318#1404

- F. Should you have any question, please contact Ramon Chen, the local public affairs supervisor, with email (ramon.chen@znwp.com.tw) and cc Yunyu Chen, the assistant (yunyu.chen@znwp.com.tw) or the phone (04-7625318 ext.1404)

第六章 審查程序

Chapter 6 Review Procedure

一、資料審查

1. 由中能彰化辦公室依申請單位所檢附之申請資料進行審查。
2. 有資格文件不齊全者，由中能彰化辦公室通知 1 周內補件，逾期未補件者，視為資格不符。

A. Document Examination

- a. CSPC will check the Unit's Application and related documents.
- b. If the required documents are insufficient, CSPC will notice that the Unit shall provide the further required document(s) within one week, or fail to apply.

二、技術審查

1. 由中能彰化辦公室依申請單位所檢附之書面資料進行初步審查，並

列為本基金審查委員會議准否之參考。

2. 審查項目：包括是否符合本基金目的、申請表內容是否完整及申請經費是否於規範內。

B. Technical Review

- a. CSPC will organize the application satisfied with the standards of the Document Examination to Review Committee.
- b. Review Committee will review the application under the standards of technical review, including the achievement of the goals of purpose of the Fund, the completeness of the application and the rationality of the payment.

三、執行成果報告

1. 繳交時間：單次活動或計畫執行結束後即可繳交執行成果報告。
2. 當年度個別項目之執行成果報告不得晚於次年度 8 月 31 日繳交，逾期未繳交者，CSPC 將暫停次期申請權利，直至繳交執行成果報告為止。

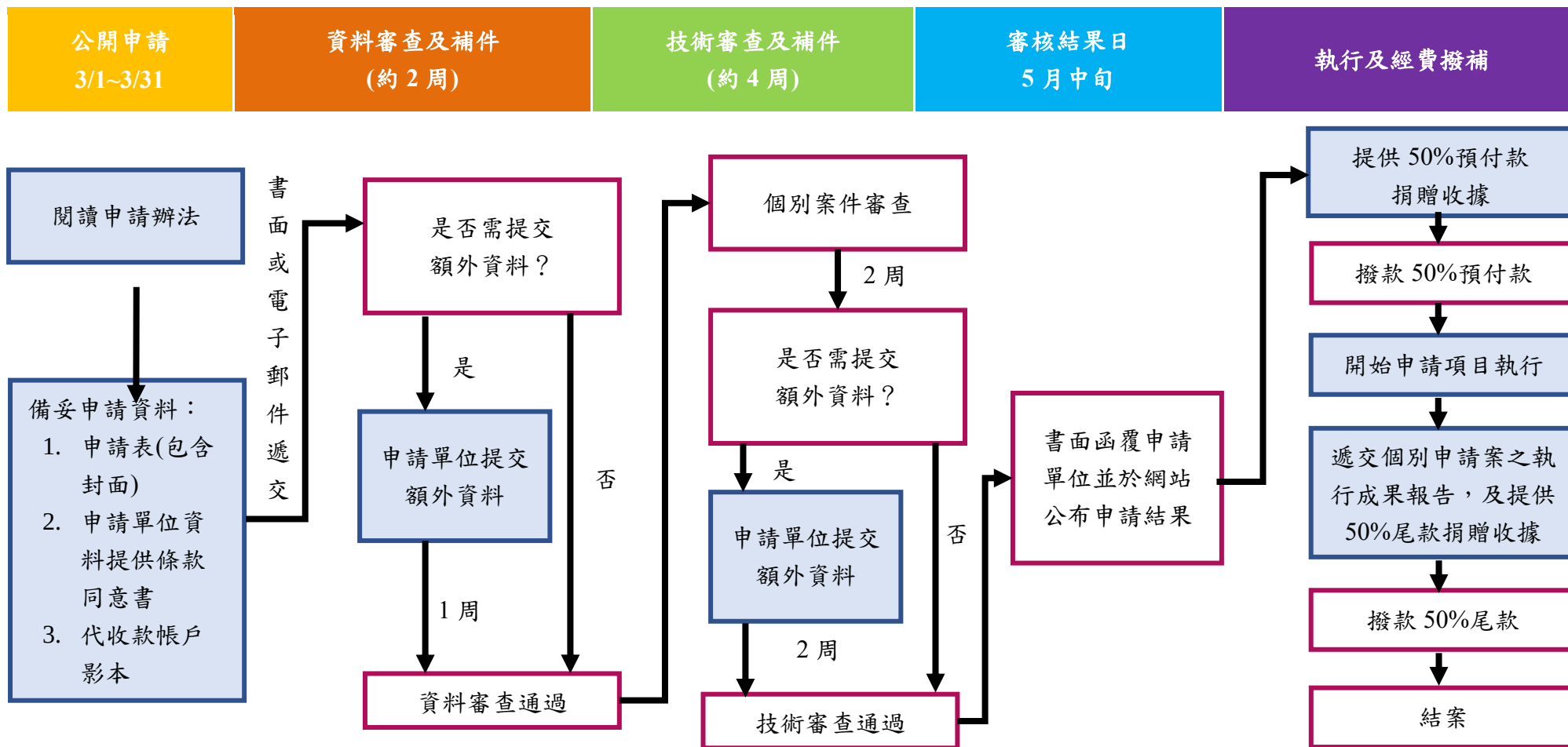
C. Execution Report

- a. The Unit can submit the Execution Report when the activity or project is over.
- b. The Execution Report shall be submitted no later than Aug. 31 of next year. If not, CSPC will suspend the coming-year right to apply until the Unit does so.

四、申請流程總覽詳下表。

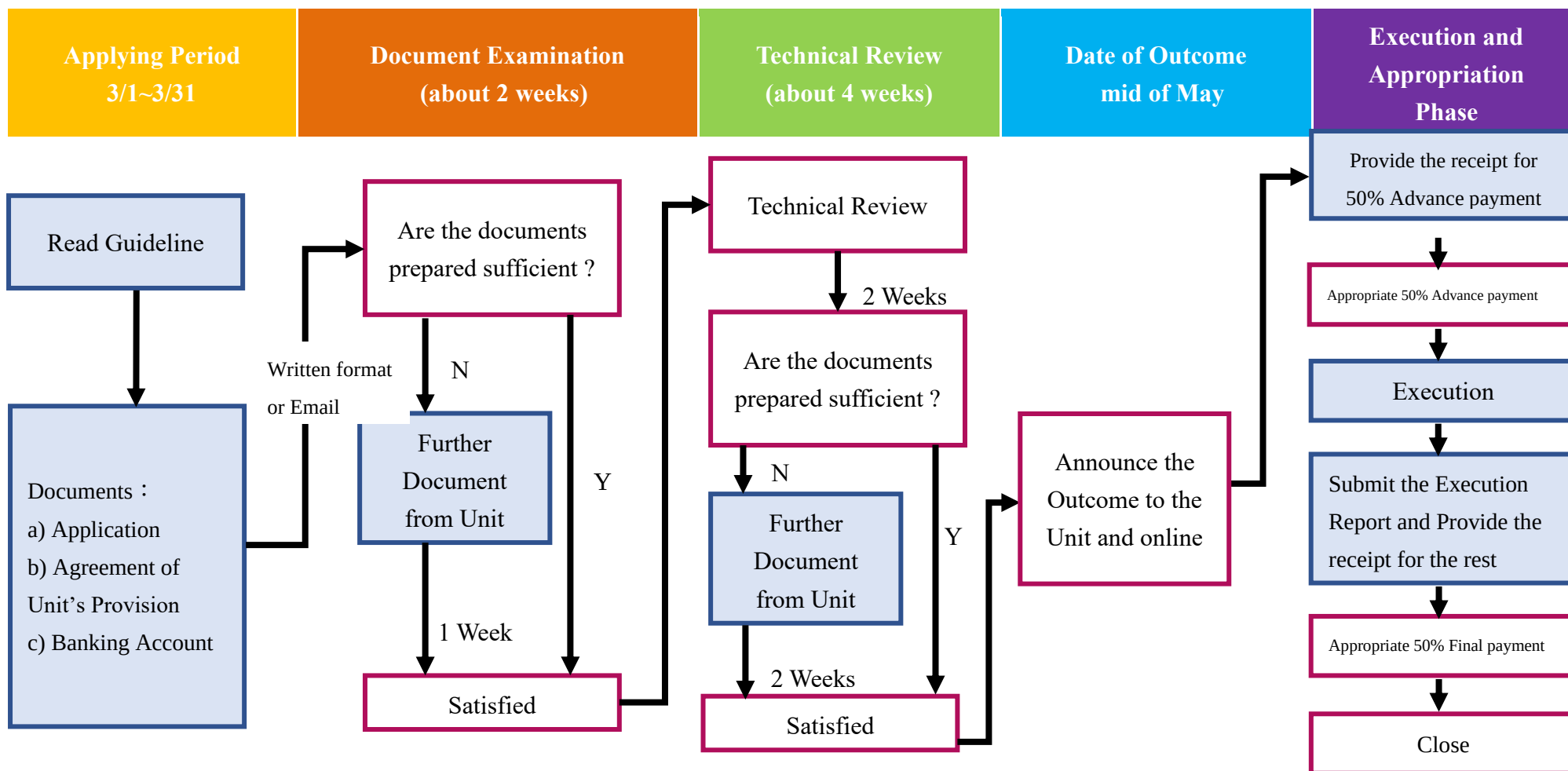
D. Picture: Process of Applying

中能近岸永續發展基金-彰化沿海六鄉鎮特別基金申請流程



CSPC
 申請單位

Zhongneng Nearshore Sustainable Development Fund- Process of Applying



第七章 作業程序

Chapter 7 Procedure of Operation

一、申請項目執行

申請項目通過並函覆申請單位後，申請單位始得按申請表執行項目，申請項目如有涉及政府採購法規範事項者，應依政府採購法規定辦理。

A. Execution of Application

The Unit could execute the activity or the project after receiving the Letter of Permit. The Unit shall comply with Government Procurement Act, when the case involved the procurement.

二、申請項目變更或終止

執行前確有變更之需求或因故無法執行（如工作項目、實施期間及地點、經費項目之變更等），須於核定之申請表所載各申請項目執行日期前二周填具變更申請項目表（詳附表 5）。變更申請項目表應敘明原申請項目內容、申請經費及變更理由，並以附件形式檢附原申請案之申請表。備妥變更相關文件，函覆並經中能同意後，始得辦理變更。變更申請以一次為限，但因不可歸責或不可抗力之事由（天災、戰爭、暴亂、禁運、政府法令限制等）致未能依核定之申請表內容執行時，不在此限。

B. Alteration or Termination of the Application

For two weeks prior to the starting date of the activity or the project, once the Unit have no choice but to alter the categories, place, duration or others, it shall propose the Alteration Application (Refer to Appendix 5).

Narrate the original content of application, budget and the reason why to change and attach the original application. The Unit can change the activity or the project, only if CSPC has reviewed and approve the Alteration Application. The alternation can be done once, but the Unit exempted from the limitation when the alteration that are force majeure or causes not attributable to it.

三、核銷及撥款：

1. 方式：書面送件。

2. 撥款期程與核銷應備文件

- i. 50%預付款：經中能審查個別項目之申請表內容及其他附表，確認無誤後，函覆申請單位結果，申請單位應於文到 20 日內開立 50%預付款同等金額之捐贈收據並函覆中能，中能將於收到 50%預付款之捐贈收據後一個月內撥款。
- ii. 50%尾款：申請單位應繳交個別項目之執行成果報告(詳附表 4)並檢附 50%尾款同等金額之捐贈收據予中能，經中能審查個別項目之執行成果報告，確認無誤後，中能將於一個月內撥款。
- iii. 上述捐贈收據收受對象：預付款(尾款)之捐贈收據應開立予中能發電股份有限公司

司。

- iv. 計畫中如有其他特殊情況（如教師鐘點費）須調整上述預付款及尾款經費撥付比例，得於申請時提出，經本基金審查委員會同意後調整辦理；惟預付款之上限為該學年度該項所需經費之 80%。

C. Reimbursement and Appropriation

a. Ways: By Written format.

b. Timeline of Appropriation and Required Documents

- i. 50% Advance Payment: After receiving the Permit, the Unit shall issue the receipt with the same amount of 50% Advance payment. CSPC will appropriate the payment within a month after receiving the receipt.
- ii. 50% Final Payment: The Unit shall submit CSPC the Execution Report and the receipt with the same amount of 50% Final payment. After the Final Review, CSPC will appropriate the payment within a month.
- iii. The recipients of the above donation receipts: The receipt of Advance (Final) Payment shall be issued to China Steel Power Co., Ltd.
- iv. If there are other special item (e.g., hourly rate for teachers) that require adjustments to the ratio of above Advance payment and Final payment, the unit may be submitted at the time of application and adjusted with the approval of the Review Committee; however, the maximum advance payment is set at 80% of that item's expenses in an academic year.

四、如有核銷資料不齊全之情形，應於通知補正期限內補正完畢，逾期恕不受理，亦不撥款。

D. In case the documents are insufficient to reimburse, CSPC will request the Unit to make up them within time limit. If not, CSPC has right to reject the appropriate 50% Final Payment.

五、如審查執行成果報告時，發生與原定計畫有嚴重不符，或有經費挪作他用，抑或繳交資料不足，中能就前述事實函覆並電洽申請單位，申請單位應就中能通知內容，限期補正資料或加以說明。

E. If the Execution Report is seriously different from the application, or embezzlement occur, CSPC can request the Unit to explain or correct them.

第八章 配合事項

Chapter 8 Other Issues

一、申請單位應自行負責地方協調事宜、場地租借使用、申請項目執行等相關作業。

A. The Unit shall coordinate the related matters about the activity or the project, such as renting venue, contacting the third parties and so on.

二、申請單位應逐一填寫相關申請表所需內容及提供審查所需資料，若有資料填答或準備不全

者，中能彰化辦公室將寄發申請案補件通知並與申請單位討論。

- B. The Unit shall provide all the required document to review. If not, CSPC will send the notice and discuss with the Unit.

三、申請單位申請款項時，應本誠信原則對所提出支出憑證之支付事實及真實性負責，相關支出憑證應登載成冊並保存 5 年。如有不實，應負相關法律責任。

- D. Accounting documents must be bound into volumes on a daily or monthly basis and kept for 5 years. If there is untrue or false information, the Unit shall confirm with full legal responsibility for any perjuries found.

四、案件之內容及執行，如有侵害第三人之合法權益者，應由申請單位自行處理並承擔一切法律責任，如因此致中能涉訟或應對第三人負損害賠償責任時，申請單位應負責抗辯、支付損害賠償及律師服務費等因訴訟衍生之一切費用。

- E. The Unit must guarantee that the third party cannot claim against CSPC any rights on the subject of the activity or the project performance. It shall be responsible for and bear all legal responsibility for infringement on the legal rights of a third party when performing the activity or the project. Where the third party suffers losses that are attributable to CSPC, the Unit to be blamed shall be responsible for compensation.

五、申請單位執行計畫所有之圖表、文字、影、音、像等相關資料及所得之成果資料，應填具申請單位資料提供條款同意書(附表 2)授權中能作為公益上用途無償使用。申請單位應與其人員及其他有關第三人約定，確保中能享有本權利。

- F. When the result of the Unit's activity or project involves intellectual property rights, CSPC may, depending on needs, prescribe in the Agreement of Unit's Provisions (Refer to Appendix 2) that it may own part of or all of the right or be authorized.

六、自申請專案年度結束之翌日起，中能得隨時抽核已結束申請案之支出憑證，若發現抽核憑證與經費動支明細表不符、不實或造假。其不符、不實或造假憑證金額累計達該案申請金額 10%者，次年度申請金額不得超過新台幣 3 萬元；不符、不實或造假憑證金額累計達該案申請金額 50%者，停止次年度申請權利。

- G. From the end of the year on which the Unit apply, CSPC has right to audit the certificates of the finished activities or projects. If there is the false or untrue information, the amount of the false or untrue voucher accumulate up to 10% of the amount of application, and the amount that the Unit apply cannot exceed NTD 30 thousand next year; the amount of the false or untrue voucher accumulate up to 50% of the amount of application, and the right of the Unit to apply next year shall be suspended.

七、申請案經審查有下列情形之一者，中能得駁回申請或停止次年(期)申請權利：

1. 以不實或無效之立案證明申請本基金。

2. 撥付經費未依核定用途支用或其它有虛報、浮報之不實情事。
3. 檢送之申請文件、執行成果報告或相關附件等有隱匿或虛偽不實情事。
4. 未經中能同意，擅自變更申請項目或未依核定之申請表內容確實執行，經中能限期改善，屆期仍未完成改善或無法改善者。
5. 無正當理由停止執行或進度落後情節嚴重。
6. 推動成效不佳且與預期成效有嚴重落差。
7. 其他違反本辦法且情節重大之情事。
8. 其他違反相關法令規定之情事。

H. CSPC may reject the application or suspend next-year(session) right to apply under any of the following circumstances:

- a. Providing the untrue or invalid certificate to apply.
- b. Concealing, deceiving or using the payment in the unauthorized items.
- c. Providing untrue application, Execution Report or other related attachment.
- d. Without CSPC's approval, altering the category of the application or undertaking the unauthorized activity or project.
- e. Without the proper reason, behind the schedule seriously.
- f. Failing to achieve the goal seriously.
- g. Other significant infringement of the Guideline.
- h. Other infringement of the related regulations.

八、中能基於提供基金經費之權責，請申請單位於活動執行前二週內通知本單位，得派權責人員前往專案活動協助或參與。

I. CSPC can assign the proper personnel to assist or join the activities or projects.

九、本基金合作對象及撥付金額等資訊將定期於網際網路公開。

J. CSPC will update the cooperators, amount of appropriation and other information periodically online.

十、實施地點須符合公共消防安全空間。

K. The venue shall be satisfied with the public fire safety spaces.

十一、各申請單位對外文宣，須置入 CSPC 之 LOGO 並說明其為贊助單位。

L. All literatures of the activities or the projects shall be printed CSPC's LOGO and narrated CSPC as a sponsor.

第九章 附表

Chapter 9 Appendix

附表 1 – 申請表/ Appendix 1 Application

附表 2 – 申請單位資料提供條款同意書/ Appendix 2 Agreement of Unit's Provisions

附表 3 – 代收款帳戶影本/ Appendix 3 Banking Account

附表 4 – 執行成果報告/ Appendix 4 Execution Report

附表 5 – 變更申請項目表/ Appendix 5 Alternation Application

附表 1：申請表/Application

封面/Covering

申請單位（學校）名稱（Unit）：_____

申請單位地址（Address）：_____

申請單位負責人（校長）姓名（Principal）：_____

申請單位學生數（Number of Students）：_____

申請單位班級數（Number of Classes）：_____

申請應備文件(包含本封面) Required Documents (incl. Covering)：

1. 申請表/Application_____份/Copies

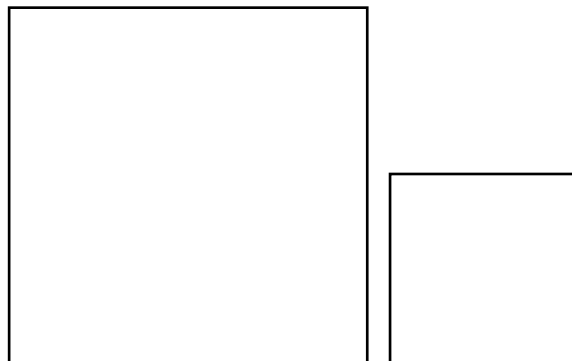
（註：每一申請項目應填寫一份申請表/Noted: One category one application）

2. 申請單位資料提供條款同意書 1 份

Agreement of Unit's Provisions 1 copy

3. 代收款帳戶影本 1 份/Banking Account 1 copy

（申請單位及負責人用印/Unit's & Principal's Stamp）



中華民國○○○年中能近岸永續發展基金-彰化沿海六鄉鎮小學教學環境提升基金 申請表/Application			
申請單位（學校）名稱/Unit			
班級數/Number of Classes			
申請單位(學校)學生數/Number of Students			
承辦人 Officer	姓名/Name		(負責處組室用印、負責人簽章) (Operation's stamp & Officer's signature)
	電話/Tel.		
	電子郵件 /Email		
計畫類別/Project		☐ 教學及學習設施及設備 Facilities and equipment required for teaching and learning ☐ 學生照護 Care for students ☐ 科學或環境教育相關課程 Science or environmental education courses ☐ 社團活動 Club activities ☐ 其他 Others	
申請項目名稱/Title			
實施地點/Place			
實施期間/Duration		年 year 月 month 日 day 至 to 年 year 月 month 日 day	
內容概要 (建議至少 200 字) Overview (200 words at least)			
執行方式 How to conduct			
相關實績 Related Experience		(過去或目前辦理類似活動之規劃、設計或其他相關重要業務實績說明，可提供照片或證書等。) (May provide the photos or certifications about past or present related activities, design or others.)	
預期效益 (建議至少 200 字) Expected Benefit (200 words at least)			
申請經費 Budget		(經費若有學校自籌的部分，請註明自籌金額)	合併明年度計畫之經費 ☐ 是 ☐ 否

[illegible]

預估經費支出明細表(Budget Statement)

項目/Items(請自行增列)	單價/Unit Price	數量/Unit	金額 Amount (新台幣/NTD)	佔總金額比例 /Proportion	備註/Notes
例如：設備費 Ex: Equipment					
業務費/Business fee					
食材費/Foods					
志工費/Volunteers					
總金額				100%	

(* 經費若有學校自籌的部分，請註明自籌金額)

實施期程表(Schedule)

工 作 分 項 \ 期 程 (Items/Schedule)	○年 year ○月 month 第○周 week	○年 year ○月 month 第○周 week	○年 year ○月 month 第○周 week	○年 year ○月 month 第○周 week	○年 year ○月 month 第○周 week	○年 year ○月 month 第○周 week	○年 year ○月 month 第○周 week

附表 2：申請單位資料提供條款同意書

Agreement of Unit's Provision

本單位（以下簡稱授權單位）同意一經中能發電股份有限公司審查核定後，不限地域、時間及方式將本次活動/專案計畫所有圖表、文字、影、音、像以及其他因執行本次活動/專案計畫所產生的創意與構想等相關資料之智慧財產權無償非專屬授權予中能發電股份有限公司。

- 一、授權單位保證本次活動/專案計畫為授權單位自行企畫，且為執行本次活動/專案計畫所有圖表、文字、影、音、像、軟體、硬體或其他器材等以及其他因執行本次活動所產生的創意與構想等相關內容，皆為授權單位自行創作或已取得著作、商標、專利權人之授權有合法之使用權利，無抄襲、模仿或剽竊等侵害他人權利或著作、商標、專利權之不法情事。授權單位違反本條之擔保事項，應由授權單位自行處理並承擔一切法律責任。而致中能發電股份有限公司涉訟或遭受損害時，由授權單位負責抗辯、支付損害賠償及有關如律師服務費在內之一切費用，中能發電股份有限公司得隨時取消授權單位資格、追繳經費外，並向授權單位請求損害賠償，且相關法律責任由授權單位自行負責。
- 二、授權單位同意，無償授權中能發電股份有限公司於公益或公務上使用時，得為重製、改作、散布、發行及公開口述、公開播送、公開上映、公開演出及公開發表與再授權等各種方式使用本次活動/專案計畫相關資料及所得之各項成果資料，並與其人員及其他有關第三人約定，確保中能發電股份有限公司享有上述權利。
- 三、其他與本次活動/專案計畫相關所產生之智慧財產權規範事項，若有超出與本同意書上述內容之情事，以本同意書所述範圍為限。凡任何介於授權單位與中能發電股份有限公司之間所有智慧財產權歸屬相關事項，若與本同意書內容相抵觸時，以此同意書所述內容為準。
- 四、授權單位若有違本同意書各條款之情事，致使中能發電股份有限公司受損害時，應負全部責任。

此致中能發電股份有限公司

立書人(承辦人)：

單位：

負責人(校長)：

電話：

(請蓋學校章及立書人章)

中 華 民 國 年 月 日

附表 3：代收款帳戶影本/Banking Accounting

(請將代收款帳戶影本黏貼於空白處)

附表 4：執行成果報告/Execution Report

1. 申請單位名稱/Unit：
2. 承辦人(姓名/電話/電子郵件)Officer(Name/Tel./Email)：
3. 申請項目名稱/Title：
4. 實際執行日期/Duration： 年 月 日至 年 月 日
5. 實際執行地點/Place：
6. 實際參與人數/Number of Participants：
7. 活動成果及效益(建議 300 字以上)/Brief Statement (at least 300 words)：

8. 申請單位開立預收款及尾款之捐贈收據影本黏貼處/Receipt of 50% Advance Payment and 50% of Final Payment

9. 經費動支明細表/ Expenditure Statement

項目/Items (請自行增列)	單 價 /Unit Price	數 量 /Unit	金額 Amount (新台幣/NTD)	佔總金額比例 /Proportion	備註 (說明與申請時預估經費支出表差異原因) / Notes: Explain the difference from buget
例如：設備費 Ex: Equipment					
業務費/Business fee					
食材費/Foods					
志工費/Volunteers					
總金額/Total				100%	

製表人 (簽章)

Person in charge(signature)

財會主管 (簽章)

Financial Manager(signature)

主計主管 (簽章)

Accounting Manager(signature)

校長 (簽章)

Supervisor(signature)

- 10. 執行成果照片(須呈現活動現場與活動成果照片分別各 5 張以上；如有 Facebook 粉絲專頁網址等請併同呈現)：**

Photos at least 5 copies, if there is Facebook page, please showed as below:

附表 5：變更申請項目表/Alternation Application

中華民國○○○年度中能近岸永續發展基金-彰化沿海六鄉鎮小學教學環境提升基金 變更項目申請表/Alternation Application		
申請單位(學校)名稱/Unit		(負責處組室用印、負責人簽章) (Stamped or signed by the Unit and Officer)
原申請項目名稱 Original Title		
承辦人 Officer	姓名 Name	
	電話 Tel.	
	電子郵件 Email	
請敘明原申請項目內容、申請經費及變更理由 Reasons for the alternation		(註：請併同檢附原申請表/Notes: Attach the original application)
變更後計畫類別/Project		☐ 教學及學習設施及設備 Facilities and equipment for teaching and learning ☐ 學生照護 Care for students ☐ 科學或環境教育相關課程 Science or environmental education courses ☐ 社團活動 Club activities ☐ 其他 Others
變更後申請項目名稱/ New Title		
變更後實施地點 /New Place		
變更後實施期間/ New Duration		年 月 日 至 年 月 日 from year month day to year month day
變更後申請項目內容概要 (建議 200 字以上) Overview for Alternation (200 words at least)		
執行方式 How to conduct		
變更後申請項目預期效益 (建議 200 字以上) Expected Benefit for Alternation (200 words at least)		
申請經費/Budget		

[illegible]

預估經費支出明細表/(Budget Statement)

項目/Items (請自行增列)	單價/ Unit Price	數量/Unit	金額 Amount (新台幣/NTD)	佔總金額比例 /Proportion	備註/Notes
例如：設備費 Ex: Equipment					
業務費/Business fee					
食材費/Foods					
志工費/Volunteers					
總金額				100%	

實施期程表/Schedule (請自行增列)

工作分項/期程 (Items/Schedule)	○年 year ○月 month 第○周 week	○年 year ○月 month 第○周 week	○年 year ○月 month 第○周 week	○年 year ○月 month 第○周 week	○年 year ○月 month 第○周 week	○年 year ○月 month 第○周 week	○年 year ○月 month 第○周 week